Timaru Bridge Club

**Minutes of Committee Meeting**

Date: 30th July 2026
Time: 5.30pm
Location: Timaru Bridge Club

**Welcome** AnneMarie welcomed everyone to the meeting.

**Present**

AnneMarie Pavletich, Claire Neilson, Stephanie Thompson, Grant Patterson, Monique Van Vugt, Cath Preen, Carole Brand, Sue McConway, Vicki O'Brien, Penny Dewar, Joe Harris (late)

**Apologies**

Jim Burford

***Moved that the Apologies are received Anne-Marie /Monique - Carried***

**Conflicts of Interest**

There were no conflicts of interest, personal or financial declared.

**Minutes from Previous Meeting**

"Minutes of the 25th June 2026 are confirmed as a true and accurate record" Moved Grant/Monique – Carried

**Matters Arising**

**Room Hire Contract –** Kay attended to present her draft hire agreement and draft terms and conditions. ***Moved that Kay has speaking rights. Grant/Carole Carried***. Kay outlined history of hall hire and spoke about room hires from her perspective and the Club's perspective. Kay read out her hire agreement proposal, which she based on her experience and on the detail in Grant's proposal. Liability insurance is still under investigation. Grant to merge his version and Kay's and identify differences. He will also investigate if there needs to be a separate agreement when alcohol is to be consumed or if it would be better as a subset of the main agreement. Committee will review and finalise once liability advice is received and Grant has aligned both versions of the contract.
Anne-Marie thanked Kay for coming in to present her agreement.

**Replacement of Café Bars Update** – There has been difficulty in receiving quotes. Only one quote received so far. At least one more quote is needed to proceed with funding applications. Grant will continue to pursue.

**Fundraising** amount of $500 was given to Liz Jackson and Pete Robinson on Monday 6th July

**Black out Blinds** will be ready before tournament.

**Treasurer's Report**

Timaru Bridge Club

The Treasurer's report was taken as read.

Another good month with our finances still looking very promising. Most expenses are still under budget but there are still a couple of months left to run in this financial year. Table fees have slowed slightly in line with the winter months. The above payments have been made during June & need to be ratified at the meeting

| | | |
|---|---|---|
| Cheque Account | $ 19,634.60 | |
| Savings Account | $ 20,186.73 | |
| Tournament Account | $ 4,769.79 | |
| Term Deposit 09 | $ 15,843.60 | Matures 5/10/26 3.45% |
| Term Deposit 10 | $ 11,683.54 | Matures 09/11/26 3.45% |
| Term Deposit 11 | $ 10,536.03 | Matures 31/08/26 3.45% |
| **Total** | **$ 82,654.29** | |

***Move the that the treasurer's report be adopted and that the payments from June be ratified. Anne-Marie /Penny – Carried***

**Correspondence**

**Inwards**

Baden Wilson (Female) as at 30 Jun 2026 – Paula 16th
Baden Wilson (Male) as at 30 Jun 2026
NZB Board Meeting 12 June 2026
NZB DRAFT- NZB AGM 13 JUNE 2026
NZB From the Chair No 2 for 2026
NZB Online Club Director Training
NZB Tournament Management Bulletin
Rank Report as at 30 Jun 2026 – Michael 15th, Paula 16th
Top 200 All Time MP Earners 30 Jun 2026 - Michael 23rd, Paula 29th
Deborah Stil Quote for blackout blinds
Reply from Gallagher regarding room hires

**Outwards –**

**Thank you to Bill Begg regarding fundraising effort** -Bill's various offers were discussed as how to best utilise. It was agreed that the cash and wine could be used as prizes in the Anniversary Pairs tournament in September. A discussion then arose as whether to raffle or silent auction some items. Although a silent auction was discussed no-one could agree on how this would work or who would organise it. On the other hand, Penny offered to look into a $5 Christmas raffle as a fundraiser with the Wanaka 5 night stay and the free spider spraying to be two of the prizes offered. ~~(Note – A raffle was not unanimously supported)~~. There was no decision on the 20L keg of beer as this cannot be part of the raffle. Decisions will be deferred to next meeting

Deborah Still - Acceptance quote Blackout Blinds
Deborah Still - Confirmation of blackout blinds
Enquiry to Gallagher regarding hires

**"Accept inwards correspondence"**
**Moved Anne-Marie/Grant- Carried**

**Committee Reports**

**Directors** – Received, the issue about lack of directors was discussed and whether directors should have some remuneration. No decision was made but it may be an issue which needs re-visiting

**Tournament Report** – Cath assured everyone that plans were well underway for the 10A Canterbury Pairs tournament on Saturday 15 August.

**Computer Report –** New modem and wireless Wi-Fi access points have been installed.

**Silver – Two issues were discussed. 1** The need to have a roster for setting up the room and computer and a designated director came to the fore with the death of Phil Jackson earlier in the year and the absence of others for various reasons. **2** Seating issues for members with mobility issues. Chairs with arms and higher seating would ensure members can still attend Bridge when their mobility is compromised. Vicki will investigate suitable chairs with Ashley Milliken and come back next meeting with a price.

**Bronze** – Received

**Gold** - Received

**House Keeping –** Steriliser malfunctioning, service to be arranged. The ongoing discussion of the dishwasher vs the steriliser was recommenced. Kay Nicholas, as the Hire Convenor, feels that a dishwasher is essential. Grant stated that even if it is economic to fix the steriliser, there is room to install a dishwasher and still keep the steriliser.

***Motion to discontinue purchasing disposable cups Moved Anne-Maire/Grant - Carried***

"All reports are received with appreciation"
Moved – AM/ Joe- Carried

**General Business**

**TBC Website –** Stephanie presented a proposal for a new website following up from Aaron at MTech's presentation last year. The current website is outdated and a security risk. The new website will have a member's portal, upcoming events, meetings etc. Member directory can be included and kept up to date. Policies etc would be accessed from the members portal. Emails can be sent from the admin portal.

Timaru Bridge Club

***Motion to proceed with upgrade, subject to written confirmation of costs. Moved Penny/Cath Carried, Sue against.***

**Digital back door entry –** Deferred to next meeting. Grant to look at a simplified system which does not include linking the digital system to the security.

**Foam Backing for Tables** – Many table foam underlays are worn or ripped. Ashley Milliken has quoted approximately $20 per table to replace. The foam dampens the noise and prevents the table cloths from moving

***Motion: Replace foam on tables that need it and obtain formal quote from Ashley. Moved Penny/Carol Carried.***

**Library –** Books to be removed and sold for $1. Anne-Marie will sort out on her return 10 August

**Handicapping System –** Grading committee will look at matters that have arisen from the recent changes to the handicaps and a review will be held in October with input from members to be taken into consideration

**Suggestion Box –** Heat pump in back room – deferred

Meeting closed at 7.10 pm

**Next Meeting: 3rd September Thursday 2026**

Signed ..................................

Date ........3/9/26..........