



Minutes of Committee Meeting

Date: 25th June 2026

Time: 7pm

Location: Timaru Bridge Club

Welcome AnneMarie welcomed everyone to the meeting.

Present

AnneMarie Pavletich, Joe Harris, Claire Neilson, Stephanie Thompson, Grant Patterson, Monique Van Vugt, Cath Preen (video call)

Apologies

Carole Brand, Sue McConway, Vicki O'Brien, Jim Burford, Penny Dewar

Moved that the Apologies are received Claire/Grant - Carried

Conflicts of Interest

There were no conflicts of interest, personal or financial declared.

Minutes from Previous Meeting

"Minutes of the 14th May 2026 are confirmed as a true and accurate record" Moved Joe/Grant- Carried

Matters Arising

Room Hire Contract – A discussion was held regarding the current draft contract and considered too long and too complex. AnneMarie presented a more simplified version. Grant will reformat the document and liaise with Kay and if necessary, Carole and Sue. Final draft to be presented at the next meeting

Cleaning Contract – Busy Bees rate to increase by \$5 per clean.

Move that \$5 extra for cleaning is approved as variation of existing contract. Diane delegated authority to approve the variation Claire/Monique – Carried

Replacement of Café Bars Update – We have received one quote from Nolan Building and are expecting a second in the coming week. Funds can then be sought to finally get the project underway

Treasurer's Report

The Treasurer's report was taken as read.

With three quarters of the financial year now complete, the club remains in a positive financial position. Table fees have been slightly lower over the past few weeks because the Silver Room has been running its team's competition, which reduced participation on Monday night.



Wednesday afternoon numbers have also been lower than in previous years, but it is still worthwhile to continue offering this additional winter session. Thanks to Kay for organising these afternoons and ensuring there is no phantom table. The additional bar income from the *Bronze Group's* monthly opening has been well received, and bronze players have been very supportive of the initiative. Thanks to Karen for running the bar on these occasions.

Room hire continues to provide valuable additional income for the club. As shown in the budget variance report, we have already received almost the full budgeted amount, with three months still remaining in the financial year.

Cheque Account	\$19,452.58		
Savings Account	\$20,186.73		
Tournament Account	\$4,603.29		
Term Deposit 09	\$15,843.60	Matures 5/10/26	3.45%
Term Deposit 10	\$11,647.21	Matures 09/11/26	3.45%
Term Deposit 11	\$10,506.24	Matures 31/08/26	3.45%
Total	\$82,239.65		

Move the that the treasurer's report be adopted and that the payments from May be ratified.
AM/ Joe – Carried

Correspondence

Inwards

NZ Bridge Directors LIST May 2026

NZ Bridge_Marketing_and_PR_Plan_2026 UPDATED

NZB Board Meeting 14 April 2026

NZ Bridge AGM and Performance Report 2026 – AnneMarie to ask Kay to summarise key points for future reports

NZB 2026 Congress Information – Poster to be put on wall at club.

New Zealand Wide Pairs 2026 – Can now be held in the afternoon, members to be consulted

Youth Weekend Advert_2026

Bill Begg Fundraising – Bill's offers discussed, committee to think about ideas for next meeting on best use for donations. AnneMarie to write to Bill thanking him for his efforts.

New member application received from Jan van Hoof

Outwards – No outwards

"Accept inwards correspondence and move new membership be accepted.

Moved AM/ Monique- Carried



Committee Reports

Directors – Received

Computer Report – Second TV installed. Tablets reprogrammed to extend battery life. New modem and access points recommended approximately \$500 in total. This will be installed free of charge by a comms tech. Joe has offered to donate a Sony LED TV and the club would need to purchase a new wall mount.

Move – That the old spark modem and wireless access points be replaced and accept a Sony LED TV from Joe who is approved to purchase a new wall mount for the TV - AnneMarie/ Monique – Carried

Pauline is doing a great job as dealing co-ordinator.

Health and Safety Policy – Updated health and safety policy discussed and ratified. Incident forms to be available for members on display stand.

Tournament Committee – Received – A full evaluation of congress was given. Preparations well underway for August 10A tournament.

Works Committee –

Heater Timer - *Move Install 2hour timer to prevent heaters being left on cost \$350 + gst. Grant/Monique – Carried.*

Room Hire Sign – *Move new full size sign to be made and installed to fit existing frame if old sign to damaged. Stephanie/Joe Carried*

Gavin has met with FFP and the TDC annual building licence has been renewed. Needs to be displayed on wall by bar. Two invoices to come. One from FFP and one from TDC.

Silver – Was noted hot water dispenser not working in report. They are now both working and the zip and urn are also available for use.

House Keeping – It has been suggested that the sterilizer be retained and in addition a dishwasher be purchased. And the oven be replaced by a new cook top and under bench oven. Both will require electrical, plumbing and joinery work if approved.

Room Hire – Received

“All reports are received with appreciation”
Moved – AM/ Joe- Carried

General Business



Fundraiser – Move that \$500 of the fundraising effort is donated to the Raincliff Trust Board. Liz Jackson will accept the donation on 6th July. AnneMarie/Cath Carried

Library – Due to very low usage of the library it was decided to disband the library. Move that the library be disbanded by end of July. Donors may reclaim books, remaining books sold for a gold coin donation. Stephanie/Monique Carried

Foam Backing for Tables – Quote for \$20 per table 40 tables = \$800 to be discussed at the next meeting.

Black Out Blinds – Move that we proceed with the blackout blinds to be installed on the three windows starting from Wilson Street end. This should eliminate the sun coming through the sunscreen blinds. Claire/AM Carried

Meeting closed at 8.15 pm

Next Meeting: 30th July 2026 7pm

Signed

Date

[Handwritten signature]
10/08/26