



Health and Safety Policy

Policy Statement

The Club is committed to the well - being and safety of everyone. We follow the Health and Safety at Work Act 2015, and Government emergency requirements, and we work to keep our Health and Safety systems up to date and effective.

Policy Principles

The Club will provide and maintain a safe and healthy environment for everyone, including employees, members, visitors, and contractors.

A healthy and safe environment is everyone's responsibility, and we are committed to open consultation.

To support this, we will:

- allocate appropriate resources
- regularly review and update the Health and Safety System
- appoint a committee member to oversee Health and Safety
- encourage feedback and involvement from everyone

Policy Objectives

The aims of this policy are to:

- promote the health and welfare of all those participating in Club activities
- support staff, members and volunteers to follow good safety practices
- respond to any concerns or incidents
- regularly monitor Health and Safety processes

Scope

The Policy applies to anyone involved with the Club- employees, members, visitors, contractors, volunteers.

We ask that everyone:

- takes reasonable care of their own safety
- avoids doing anything that could put others at risk
- follows any reasonable instructions from the Club
- cooperates with our Health and Safety procedures

Process

Our Club Health and Safety System includes:

- Assessing risks and identifying hazards (using the attached checklist)
- Determining how to manage these risks
- Communicating to everyone what to do and where to report issues
- Encouraging the completion of incident reports (attached to this policy)
- Reviewing and updating the system at least annually

The Club's designated Health and Safety person is responsible for:

- Managing the Health and Safety System
- Maintaining the incident register (attached)
- Communicating any issues
- Managing follow ups and outcomes
- Reporting to the Club Committee

Emergencies

Fire:

- The alarm will sound continuously
- Everyone must evacuate to the assemble in the carpark at the southern side of the Clubrooms

Earthquake:

- Drop, cover and hold- stay away from windows and doorways
- When the shaking stops and it is safe, move to the carpark next door

General:

- Fire and earthquake drills should be carried out at least once a year and recorded
- **CALL 111** for fire, ambulance or police emergencies

Policy review

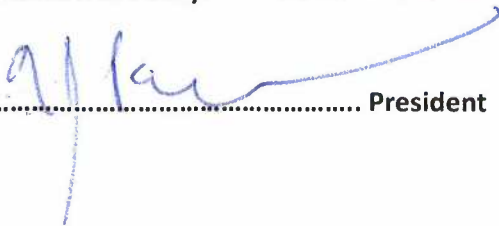
This policy will be reviewed every two years, or sooner if there are legislative changes or concerns are raised.

Ratified by Committee:

Date 25/6/2026

Implementation of Policy:

Date 25/6/2026

Signed:  President