



Minutes of Committee Meeting

Date: 14th May 2026

Time: 5pm

Location: Timaru Bridge Club

Welcome AnneMarie welcomed everyone to the meeting.

Present

AnneMarie Pavletich, Joe Harris, Sue McConway, Claire Neilson, Stephanie Thompson, Vicki O'Brien, Grant Patterson, Penny Dewar, Jim Burford

Apologies

Carole Brand, Monique Van Vugt, Cath Preen

Moved that the Apologies are received AM/ Vicki - Carried

Conflicts of Interest

There were no conflicts of interest, personal or financial declared.

Minutes from Previous Meeting

"Minutes of the 12th February 2026 are confirmed as a true and accurate record" Moved AM/Joe – Carried

Matters Arising

Back up for Joe advertised in the newsletter. Two volunteers to learn Teams setup. Penny will handle Silver Teams and Angela may assist with mixed teams.

Asset Register Excel sheet updates have been done.

Treasurer's Report

The Treasurer's report was taken as read.

The club's financial position remains positive. While subscription income is projected to be slightly below budgeted expectations, this shortfall is being offset by higher than anticipated revenue from table fees. Overall, the financial progress is tracking well against our forecasts.

Cheque Account	\$17,517.96	
Savings Account	\$20,186.73	
Tournament Account	\$4,337.56	
Term Deposit 09	\$15,843.60	Matures 7/4/26
Term Deposit 10	\$11,579.37	Matures 11/05/2026
Term Deposit 11	\$10,445.92	
Total	\$79,911.14	



Move the that the treasurer's report be adopted and that the payments from March and April be ratified. Sue/Penny – Carried

Correspondence

Inwards

Gallagher 2026 Renewal Invoice & Policy Schedule

NZB Baden Wilson (Female) as at 31 Mar 2026 (1) Paula Gregory 9th Gold Grand Master

NZB Baden Wilson (Male) as at 31 Mar 2026

NZB International Coaching Notice 4 May 2026

NZB Minutes - Board Meeting 10 March 2026

NZB Rank Report as at 31 Mar 2026 – Michael Johnstone & Paula Gregory 7th equal

NZB Top 200 All Time MP Earners 31 Mar 2026 - Michael Johnstone 25th, Paula Gregory 29th,
Kay Nicholas 146th, Lesley Andrew 148th

Resignation Letter received from Heather Oldman

Move resignation from Heather Oldman be accepted AM/Sue - Carried

New Membership Application Received: Kevin Holland, Len Rapley – Move new membership be accepted AM/Vicki - Carried

Outwards

Irwin Seyb Resignation Acknowledgement Letter

“Accept inwards and endorse outwards correspondence”

Moved AM/Joe - Carried

Committee Reports

Directors – Received. The committee will continue to encourage tossing for table position. In a Mitchell movement it is fairer. A behavioural incident occurred involving inappropriate language, the director intervened immediately.

Code of Conduct Policy – New simplified Code of Conduct reviewed. Directors have reviewed and support the policy. The policy was ratified.

Tournament Committee – Cath unavailable, report deferred to the next meeting

Works Committee – Quotes requested from Menzies and Barretts, but neither has responded. Grant to follow up. Exposed grills on heat pump roof units require protection to prevent repeat hail damage. Steve and Grant to investigate options.



Lessons – 15 learners are progressing well. Grant suggested a need for someone to take on the role to support the integration of new players and follow up with resignations. Suggested that Pauline may be suitable. AM to discuss with her.

Bronze – Received – Running well. The social night was a success.

Silver – Received – Usually at least tables.

Gold –Received

House – Cleaners increasing rates by \$5 per clean. Claire will check contract before accepting increase. Tablecloths are being made by Chris and AnneMarie

Health & Safety – Received, Monique has labelled kitchen drawers and cupboards. Steve has attached a bolt at an accessible height to front doors and handrail in men's toilet.

Room Hire – It is great that we have so many hires and thank Kay for her work in this regard. However there has been a problem with heaters being left on. Grant will look into timer switches, so that heaters are not left on accidentally or possibly a post hire check by a committee member needs to be made to ensure the rooms are locked up correctly and heating and lighting are off. It was agreed that clearer expectations are needed for hirers to cover the Bridge Club's liability. Grant will look at old Timaru Bridge Club room hire contracts and draft a hire policy for the next meeting. Kay can then have input before we ratify the policy.

"All reports are received with appreciation"

Moved – AM/ Sue - Carried

General Business

Suggestion Box – A request was made for a clock on the south wall. A second display screen is the preferred option. Joe will investigate cost and compatibility.

Bylaws Review

Still in progress, division chairs will be asked for input once draft is ready.

Fundraiser Event Update – Quiz and Bridge afternoon. Table cards prepared and random seating draw planned raffle prizes to be numbered and allocated in order of draw. Volunteers need for scoring and bar. Committee to provide afternoon tea. Setup at 1pm

Meeting closed at 6 pm

Next Meeting: 25th June 2026 7pm

Signed

Date 25/06