



Minutes of Committee Meeting

Date: 19th March 2026

Time: 7pm

Location: Timaru Bridge Club

Welcome AnneMarie welcomed everyone to the meeting.

Present

- AnneMarie Pavletich, Joe Harris, Sue McConway, Claire Neilson, Cath Preen, Stephanie Thompson, Vicki O'Brien, Grant Patterson, Penny Dewar

Apologies

- Carole Brand, Jim Burford, Monique Van Vugt

Moved that the Apologies are received AM /Steph - Carried

Conflicts of Interest

- There were no conflicts of interest, personal or financial declared.

Minutes from Previous Meeting

"Minutes of the 12th February 2026 are confirmed as a true and accurate record" Moved – AM/ Vicki – Carried

Matters Arising

- . Grant and Gavin have cut the neighbours tree down
- . Room Hire guidelines have been drafted
- . Backup Computer Manager – A backup hasn't been found yet, a call for volunteers will be placed in the newsletter

Treasurer's Report

The Treasurer's report was taken as read.

Two insurance quotes were received from the broker. Four companies were approached and two declined to quote. On advice from the broker it was decided to accept the SmartPack insurance quote as they have provided reliable service and handled claims well.

Motion: That the club accept the SmartPack insurance quote.

Moved Sue/ Penny – Carried



Overdue Subscriptions – All overdue members were contacted by text except two who do not have mobile phones.

Cheque Account	\$23,210.43	
Savings Account	\$20,186.73	
Tournament Account	\$817.20	
Term Deposit 09	\$15,562.71	Matures 7/4/26
Term Deposit 10	\$11,544.53	Matures 11/05/2026
Term Deposit 11	\$10,415.40	
Total	\$81,737.03	

Move that the treasurer's report be adopted and that the payments from this month, last month and the previously omitted November payments be ratified. Sue/AM – Carried

Correspondence

Resignations were received from – Kathy Squire, Jody Wilson, Jackie Grisby, John Kelly, Katherine Bell, Kevin O'Connell, Irwin Seyb, Alison Barrett and Tony McCarthy.

Move that the resignations be accepted Sue/AM Carried

Pauline Prendergast will be tasked with following up on resignations

Inwards

Bill Begg Motivational Speaker

NZB Committee Membership 10 March 2026

NZB Delegate Registration, Remit & General Business AGM 2026

NZB From the Chair No 1 for 2026

NZB Minutes - Board Meeting 28 Jan 2026

NZB Preliminary Notice of Meeting AGM 2026

NZBridgeA4_congressposter26

email from Phil Jackson's family - sent to members

Outwards

“Accept inwards and endorse outwards correspondence”

Moved AM/Claire- Carried

Committee Reports

- **Directors** – Work continues reviewing the complaints process including clearer guidance for when to call the director, what situations require director involvement



- . **Tournament Committee** – Entries are higher than last year. Junior entries are down. Overall organisation is progressing well.

- . **Computer Manager** – Joe explained the Club points v's C Points and the eligibility rules between the grades. Because C points are now awarded on handicapped results, there will be no C points ladder this year. Instead there will be a club point ladder. Club points are awarded on the basis of raw scores. With 1st place earning 6 points down to 6th place earning 1 point. A full explanation is on the board and a copy of the results so far.

- . **Works Committee** – Some iron has come loose from the fence due to the tree pushing against it. Grant will repair.

- . **Bronze** – The bronze group plans to hold drinks and nibbles on the last Wednesday of each month, starting at 6pm, followed by play. Gold and silver players will be invited to join the bronze group for these monthly social nights. It was noted in the report that several cans of drinks in the bar had expiry dates in 2024. They have been set aside, further follow up with Ashley to ensure stock is checked and rotated.

- . **Silver** – Numbers attending continue to be high.

- . **Gold** – No issues, Slow play has improved with new system.

- . **House Keeping** -Claire checked with TDC to check if a steriliser was necessary, they advised a standard dishwasher is acceptable. The committee decided not to proceed at present as the hot water facility and bench alterations are a higher priority. A second set of tablecloths has been requested to be used for suppers and functions. Chris will be consulted regarding purchasing material and cutting them to size. There was a request that the foam backings be removed from the tables. The committee did not support removing them, as they improve comfort and reduce noise. Pricing will be obtained for replacement foam. About 40 tables are currently covered. It was raised the need for an additional urn for large events was needed. The committee agreed that the existing urn can be used in the foyer for congress. A new urn will not be purchased at this stage, the matter will be revisited after the kitchen alterations. A draft description of the housekeeping role was presented. The committee approved the position description.



Health & Safety – Monique’s report was discussed and will be referred to the works committee

Defibrillator We came to no conclusion about the need to teach the different divisions about the use of the defibrillator. Most feel that you are talked through the instructions if and when you need to use it. We may discuss this further.

Kitchen Monique is welcome to put labels on the cupboards and drawers

Front Door We were told to remove the bolts at the top and bottom of the door for safety reasons but a bolt could maybe go across the middle, which could be accessed by a wheelchair. We do not think the lock is satisfactory as it is

Toilets. Thanks, Monique, for agreeing to checking the raised seat in the toilets. This is a worry and may need a more permanent solution. The Club committee has approved the suggestion for the works committee to put an access rail on the side of one of the men's toilets.

Drive. We will put the drive on our updated asset/chattel and maintenance register for 2030?

Heat pumps on roof. The Club committee has approved the Works committee to protect the back of the heat pumps from future hail damage.

“All reports are received with appreciation”

Moved – AM/Sue - Carried

General Business

Team Selection Committee – It was noted that the team selection committee involves the same members as grading committee.

Motion: That team selection for 2026 be placed under the umbrella of the grading committee.

Moved Am/Vicki – Carried

Privacy Policy and Data Management Policy – Carole has prepared updated drafts of the privacy policy and the data management policy, to replace the 2020 version.

Motion: That the privacy policy and the data management policy, replacing the previous 2020 data management policy, be ratified, subject to removal of the word “consuming”. Moved –

AM/Joe – Carried

Pauline will follow up on member retention



Kitchen Update – Only one quote has been received to date. Follow up will occur before the next meeting.

Learners/Improver Lessons – Learners lessons start 15 April 2026. A Courier feature to go in promoting lessons. A post has been placed on Facebook. Grant discussed a need for a new projector for learner and improver lessons.

Moved we buy a new projector for lessons – AM/Penny – Carried

Asset/Chattel Register – Has been set up as a shared document for those who need it. You need a Dropbox account to access it. Stephanie will try and make it more user friendly. The asset register has been updated to include projected replacement dates through to 2030. A printed update will be provided at the next meeting. Repairs and maintenance to be added to this document.

Social Event Update – The proposed date is Sunday 17th May. The event will include a quiz, raffle tickets, bridge and afternoon tea. Penny will organise a gift basket for the raffle. Local restaurants will be approached regarding vouchers. Feedback was received from the Bronze and Silver divisions regarding potential fundraising recipients. The silver division strongly supported fundraising the Raincliff Camp refurbishment project, where the late Phil Jackson had been an active member.

Moved that money fundraised will be split between the Raincliff development and our club kitchen development – Penny/Sue – Carried

Bylaws – Carole and Grant to review the Bylaws. Division chairs to look at bylaws for any amendments or additions for Carole and Grant to consider. Updated bylaws will be brought back to the committee once completed.

Meeting closed at 8.25 pm

Next Meeting: 14th May 2026 5pm

Signed

Date

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14 May