

Timaru Bridge Club

Minutes of Committee meeting

Date: 21st August 2025

Time: 7pm

Location: Timaru Bridge Club

Welcome

- Carole Brand welcomed everyone to the meeting.

Present

- Carole Brand, Stephanie Thompson, Claire Neilson, Joe Harris, Sue McConway, Cath Preen, Monique Van Vugt, Sharon MacKay, AnneMarie Pavletich.

Apologies

- Chris Darvell, Grant Patterson

"Apologies are received" Moved Sue/Joe - Carried

Conflicts of Interest

- There were no conflicts of interest declared.

Minutes from Previous Meeting

"Minutes of the 24th July 2025 meeting are confirmed as a true and accurate record." Moved Claire /Sue - Carried

Matters Arising from Previous Minutes (24th July))

- **Incorporated Societies law changes/ revised constitution –**
Richard Walton has reviewed the draft constitution for compliance with the new Act. Carole explained the changes that have been made and there was general support for these. The revised constitution will be circulated to members in September for

feedback. At least one Q&A session will be held before the AGM on 4 December. Final approval to be sought from club members at the AGM.

- **Beginner Update** – More experienced players have been mentoring beginners in the bronze room.
- **Working Group proposals progress** – Voting has been completed and the scrutineers have declared that the result was as follows:
 - Proposal A 37
 - Proposal B 61
 - Invalid 9A grading committee is to be appointed at the next committee meeting on 18 September. The club committee will consider changes to the Club By Laws which will include the appointment of a grading committee and the setting up of the handicapping system. Carole thanked the working group for their tremendous effort and commitment through these months, and Michael for his leadership. It has been a thorough and consultative process, and the most acceptable solution has been found.
- **Display stand** – Anne-Marie is sorting sponsors' flyers, still in progress.
- **Bronze Division Mentoring** – Kay's lessons are still on hold.
- **Improver Lessons** – Grant was not at meeting to give an update.
- **Blinds Funding Application** – Grant has submitted the funding application to Pub Charities.
- **Bar Fridge** – Grant has found a suitable glass fronted fridge. It will be discussed further when Grant is present.

- **Digital Outdoor Lock** – Quote for an electronic access and locking system with integration to the current security system for \$5,984.59 excluding GST has been received from Allied Alarms Ltd.
- **2026 Mixed Grade Teams.**
- **Kitchen Improvements** – Cath has received a quote from Menzies Group Ltd for \$6,950 plus GST for supply and installation of a Zenith under bench auto boil unit.

The Committee agreed that the replacement of the aging café bars with a hot water tap and bench unit should be the Club's next priority. It was considered that there are no other immediate or short-term priorities for asset replacement or maintenance. Cath and AnneMarie to obtain further quotes and estimates for the tap and a bench unit and put a proposal together. Sue McConway will assist by making funding applications.

"The Club's next project is to install a hot water tap system and that grant applications should be made to provide funding."

Moved Joe/Cath – Carried.

- **Illuminate Fundraiser** – To be held on September 12th -14th and 19th – 21st six nights. Sharon is organising this. A list is on the Silver notice board asking for volunteers.
- **Stick Vacuum Cleaner** – Has been purchased.

Correspondence

Inwards:

NZB - NZB From the Chair No 3 2025

NZB - NZB Minutes - Board Meeting-15 July 2025
NZB - NZB Online Intermediate Lessons 2025 (updated)
Geraldine Tournament Results
FFP Inspection Report
FFP Building WOP Certificate
BNZ Term Investment

“Accept inwards correspondence” Moved Sharon /Monique - Carried

Treasurer’s Report – August

Main room carpet cleaning and new card holders to be included in the 2026 budget. A new dishwasher/ steriliser and bar fridge are being considered.

BNZ Account Balances at 13th August 2025

Cheque Account	12,194.99	
Savings Account	10,106.44	
Tournament Account	3,799.11	
Term Deposit 4.15%	15,248.90	Matues 6 th October
Term Deposit 4%	11,261.97	Matues 10 th November
Term Deposit 4.30%	10,181.55	Matues 31 st August
Total	62,792.96	

“Receive the Treasurer’s report and ratify payments for July.” Moved Sue / Joe – Carried

Reports

- **Directors Group** – Directors have been grateful for the assistance of mentors for the beginners in the Bronze room.
- **Tournament committee** – On track. Raffles considered.
- **Computer Manager** – no report
- **Works committee** – received.
- **Bronze division** – received.
- **Silver division** – received.

- **Gold division** – received.
- **Health & Safety** – no report.
- **Bar Manager** – no report.
- **Housekeeping** – received.
- **Room hires** – received, Kay has drafted website hire charge guidelines for next meeting.

"All reports are received with appreciation." Move Monique/Sue -
Carried

Meeting Closed at 8.55pm

Next Meeting: Thursday 18th September 2025 7pm

Signed



Date

18 / 9 / 25