

Timaru Bridge Club Inc

Minutes of the Club Committee meeting held in the Clubrooms,
63 Wilson Street, Timaru on 24 October 2024 at 5.30pm

Welcome

Carole Brand welcomed everyone, including Kay Nicholas and Michael Johnstone, to the meeting.

Present:

Carole Brand, Sue Milmine, Claire Neilson, Grant Patterson, Sue McConway, Anne-Marie Pavletich, Chris Darvell, Wendy Taggart.
(Cath Preen, Jo Tinkler – First Half Meeting)
Also, Kay Nicholas and Michael Johnstone for the Promotions Committee discussion.

Apologies: Joe Harris

“Apology be accepted” G Patterson/C Darvell – Carried

“**Minutes from 22 August 2024 Meeting** were confirmed as a true and accurate record of the Meeting”

C Neilson/S Milmine – Carried

Promotions Committee:

“Motion to move into Committee for a confidential discussion of a submission received regarding the Silver Division promotions policies.”
C Brand/J Tinkler - Carried

Club Secretary to respond to the letter received from G Spence, A Spence, C Hampton and M Hyde.

Recommended that the Silver Division Promotions Policy should refer to handicaps as penalties, as it was generally felt that the policy relates to a penalty system rather than a handicap system. Cath to consider comments and suggestions made regarding the gold division, including timing of sessions.

Kay & Michael to present their 2025 promotions policy to Silver Division on Monday.

Kay and Michael left the meeting.

Matters Arising from the Minutes:

Window Joinery: Grant reported that the second stage will be started on Tuesday 29th October and will be finished by Friday.

Appointment of a third promotions committee member: Silver members approached by Carole were not interested in joining and so just Kay and Michael will continue until the end of the year.

Club Sponsorship: AnneMarie presented final great sponsorship brochure to be used to help gain sponsorship going forward. These brochures are to be presented to each group, Anne-Marie to go to regular sponsors with this, put in weekly notices and email all members.

Player rights- Guidelines for playing in lower divisions: To now include exclusion of tutors and President from playing on Championship and Match point competition nights.

Room Hire Sign & Charges: New sign is up out front, unfortunately smaller than ordered. Chris to get correct sign.

Chris to speak with Kay Nicholas to request charging guidelines to better inform committee members in case of enquiries.

Programme Book: Carole & Kay working on new format and this will be out Mid November.

Heat Pump: All completed this week. No other damage, so expecting account for about \$1,307 excluding GST

Correspondence:

Inwards

- 9 Sept: NZ Bridge - Director Assessment
- 10 Sept - Stop Cards
- 10 Sept - Board Minutes
- 19 Sept - From the Chair
- 27 Sept - Draft Minutes 2024 AGM
- 27 Sept - Youth Weekend report
- 5 Oct - 2025 Facebook & Instagram Promotion –
- Zoom Call 31 October
- 6 Oct - Confirmed Constitution
- 8 Oct - Directors List

16 Oct - 2025 AGM Date

23 Aug Heat Pump Shop – agreeing to our proposal re remedial action

26 Aug Dorothy Bain – resignation

29 Aug Kay and Michael – request for their comments re guidelines for playing in a lower division to be recorded

29 Aug Pub Charity – Successful Application

31 Aug Kay Nicholas – Resolution of concern with Code 9 without landline

11 Sept Directors' Group – request for a working group to find more directors

10 Oct NZ Wide Pairs Information

Oct ChCh Bridge Club: Teams Competition 3 Nov

15 Oct G&A Spence, C Hampton, M Hyde submission to Promotions Committee

16 Oct Bronze Division Letter regarding the impact of more senior players on C point distribution

16 Oct Dianne Esler – thank you letter for hiring hall plus concern re broken Vacuum cleaner

Dot Rapley – Requirements at Bridge Table from Directors Group

A Luscombe – Putting up sign for emergencies to say location 63 Wilson Street

Outward

August Heat Pump Shop – regarding quote for remedial action re heat pumps leak

Directors' Group – acknowledging their reply to President's suggestions

24 Aug Keith Nicholas advising budget for Cards

25 Aug Promotions Group – Guidelines playing down

Dot Rapley Acknowledging Directors Group requirements

Oct Bill Mecchia & Dorothy Bain requesting return of keys

“Accept inwards & endorse outwards correspondence”

C Darvell/ S Milmine – Carried

Letter to be written to Dorothy Bain accepting her resignation and acknowledging her great contribution to our club.

We acknowledge Michael & Kay's comments in their letter dated 29 August regarding playing in lower division.

Grant to reply to Pub Charity and provide accountability when job completed. We are then to write to 4 Pubs in South Canterbury who contribute to this cause.

Director's Group wanting to set up working party to entice more members to become Directors. Write to group advising we will look at this in the New Year.

Bronze Group Letter re C Points. Acknowledge letter and support request for players without junior ratings not to play in Championship & Match point sessions.

Allan Luscombe letter regarding signage of Club Address. Acknowledge letter and put up sign.

Treasurer's report

Bank Balances at 30 September 2024

Cheque Account	37,834.47
Tournament Account	7,211.85
Term Deposit 09	14,195.01
Term Deposit 10	10,799.49
	70,040.82

Draft Profit and Loss statement shows a profit of \$2,734 for the year to 30 September.

Signing Authority at Bank. "We authorise the change in BNZ signing authorities from Julie Chambers & Joe Harris to Sue McConway & Chris Darvell."

Sue Mc Conway/ A Pavletich - Carried

Auditors Fee advised to be \$2,000 plus GST. Club is committed to Martin Wakefield this year as they were appointed as reviewers at last AGM. Look for suitable person for next year to review the annual accounts so recommendation at next meeting.

Subs currently \$93 and we must look at increase as NZ Bridge fees going up by \$4 per person. Also think at increasing table fees from \$5 to \$6. Decision at next meeting.

Claire Neilson thinks we could consider doing away with Busy Bees toilet clean on Wednesday. Members would be rostered to do this clean. Claire to talk with Diane Esler to ascertain the date the contract rolls over and closer to that time to discuss the likely reduction in cost.

Also look at Honoraria.

Claire questions the cost of paper cups as a saving, instead use ordinary cups.

“Receive the Treasurer's report & ratify September/October payments”

Sue McConway/A Pavletich – Carried

Reports:

Tournament Committee: Estimated profit from last Tournament up \$100 due to recalculation of NZB levies. We need push for Anniversary Pairs Tournament, put in weekly notices. Anne-Marie wondered whether an Anniversary Cake should be made for this occasion. For Congress if we get Shoe Shop vouchers we should use for Raffles.

General Business:

Canterbury Inter club team to play at Christchurch Bridge Club on 3 November are

Open Team Paula Gregory / Michael Johnstone / Lesley Andrew / Kay Nicholas

Restricted Open Team Dorothy Bain / Jim Burford / Anne-Marie Pavletich / Ron Griffiths

Intermediate Team Uneta Denley / Pauline Prendergast / Robyn Rogers / Alex Wills

Junior Team Joe Harris / Daphne Fitzgerald / Arthur Brokenshire / Bill Begg

Team entry is \$100 per team = total \$400

Members to be paid travel allowance in vouchers of \$25 each

Position Descriptions: "Secretary, Computer Manager, Divisional Chair, Club Captain, Building Compliance Officer, Website Manager, Card Dealing Convenor approved with next review being 2027."

G Patterson/ S McConway – Carried

Accept resignations of Sian Patterson & Dorothy Bain.

NZB Facebook and Instagram 2025 Promotion: On hold this year as there is a cost to take part (not mentioned) and agreement that our means of promoting beginner lessons have been effective.

Vacuum Cleaner: Claire advised the repairs to cost \$138 and replacement \$1,200. We authorise to get repairs done.

Meeting Closed: 8.00pm

Next Meeting to be 21 November 2024