

# Timaru Bridge Club Inc

Minutes of the Club Committee meeting held in the Clubrooms,  
63 Wilson Street, Timaru on 25 July 2024 at 5.30pm

## Welcome

Carole Brand welcomed everyone to the meeting.

## Present:

Carole Brand, Chris Darvell, Cath Preen, Jo Tinkler, Sue Milmine, Claire Neilson, Grant Patterson, Sue McConway & Wendy Taggart

## Apologies:

Anne-Marie Pavletich, Joe Harris

“Apologies be accepted” Cath Preen/Chris Darvell - Carried

“Minutes from 30 May 2024 Meeting were confirmed as a true and accurate record of the Meeting”

Jo Tinkler/Sue Milmine – Carried

## Matters Arising:

**Beginner lessons:** Grant happy with how lessons went, 15 graduated, Carole congratulated Grant & Joe on a great effort in teaching beginner players. The time they put aside to prepare and take the lessons and support the players was amazing.

The Graduation night the Club supplied wine.

“In acknowledgement of this Joe & Grant are to receive \$50 each in Bridge vouchers” Carole Brand/Sue McConway – Carried

**Windows/Joinery:** Three quotes to complete the double glazing and joinery windows project have been received, as follows:

Fairview Aluminium (supply and fit) \$23,275.90 including GST

Brookland Aluminium (supply and fit) \$26,156.68 incl GST

Kennedy Aluminium (supply only) \$20,597.20 incl GST

These were discussed and the decision was that Fairview Aluminium was preferred as this is the lowest quote and Fairview supplied the previous upgrade. The cost being \$20,239.91 excluding GST.

“To apply to Pub Charity Ltd for a grant of \$20,239.91 being the cost of supply and fitting of new window joinery and double glazed windows. The Committee authorises Grant Patterson to act on behalf of Club to apply to Pub Charity for above amount”

Chris Darvell/Claire Neilson – Carried

**Improver Lessons:** These have been a great success and we thank all the tutors.

**Side Tables:** Two final options were put on the agenda for side table design.

“To purchase 20 Metal Tables from The Warehouse for cost of \$15 each.”

Sue McConway/Grant Patterson – Carried

**Tournament Sponsorship:** Carole brought up that we should be contacting more businesses for sponsorship. Carole, Chris & Cath to form Committee to consider a sponsorship package. Any ideas of possible contacts to let them know.

**BNZ Account Authorisers:** Chris and Wendy still not authorised.

**Incorporated Societies Law Changes/ Revised Constitution:** Club is required to re-register by 7 April 2026. Our constitution needs to be revised to include additional requirements and changes, and the new constitution would need to be approved at a Special General Meeting or Annual General Meeting. Time is running out. NZ Bridge mentioned in their last newsletter that a constitution pro-forma is likely to be included in a toolkit for clubs. Carole has queried when this will be made available.

**Player Rights - Playing in Lower Divisions:** The Promotions Committee have recommended a general principle and agreed exceptional circumstances, in response to Carole’s email to them. Grant to come back with guidelines going forward.

**Room Hire:** Sign outside promoting hire and revised charges, Chris to see Kay next week.

**Badges & Letterhead:** Cath had supplied 3 options for both to give the club a more modern look.

Badges supplied from Timaru Engravers, no set up cost. Weekly run will be done with cost being \$15.50 with Pin & \$17.50 with Magnet.

“Approve the new logo for Club letterhead and Name Badges.”

Cath Preen/Jo Tinkler – Carried

Secretary to email all members with these changes and procedure for ordering badges.

**Club Captain:** Michael Johnstone has accepted the position of Club Captain. With Bill's resignation we need to think of a third person for Promotions Committee. A Silver Division person would be ideal.

**Members' Illnesses:** Discussions on how Club can help members struggling following illness. Division Chairpersons to initiate help going forward e.g. Transport, Meals etc

**Illuminate Fundraiser:** Penny Dewar has advised that we will receive \$1,800 for our efforts.

**NZB All Time List:** Club is proud of members who have made this list. Lists are posted on Notice Board.

### **Correspondence:**

#### **Inwards**

13 July Email from the Directors' Group

8 July NZ Bridge newsletter – 20 new Timaru members acknowledged

25 July Kay Nicholas – Promoting White plastic side tables

NZB – Masterpoint Reports

Board Meeting Minutes

New Youth Co-ordinator

New Youth Co-ordinator

Regional Committee Members as at 1 July

Free Bridge Lessons on Real Bridge

Congress Information

Prelim Notice AGM

Timaru District Council – WOF & certificate of compliance receipt

#### **Outward**

Club June newsletter

Bill Mecchia – appreciation for dedication as club captain, computer manager, director

“Accept inwards & endorse outwards correspondence”

Chris Darvell/Clair Neilson - Carried

### **Treasurer's report**

#### **Bank Balances at 17th July**

BNZ Cheque Tournament	23,360.55
Tournament	1,629.33
BNZ Term Deposit 09	14,195.01
BNZ Term Deposit 10	<u>10,636.45</u>
	<b><u>49,821.34</u></b>

Income and expenses are on track versus the annual budget.

“Receive the Treasurer’s report & ratify May, June & July payments”

Sue McConway/Grant Patterson – Carried

## Reports

### General Business:

**Promotions Committee:** revised travel reimbursement payments noted.

**Directors Group:** Silver Division to consider implementing seeding for competitions.

**Heaters:** These are operated manually now as remote control was disconnected when Grant was on holiday.

The leaking problem is being addressed by Grant. Heat Pump shop was the original supplier and have quoted \$3,300 to resolve leaking. They are to be queried regarding this cost and correct installation in first place.

**Health & Safety:** Sue McConway to order new defib battery. Hazards etc still to be identified. Health and safety policy to be included on our website and hard copy for office policies file.

**House Keeping:** Café Bar closest to kitchen not working, Grant will look into this problem.

**Spark Plan:** Committee is happy to accept Joe’s recommendations including the disconnection of the Landline.

**Facebook:** Things have been a bit quiet on posts, any pictures or information would be greatly appreciated.

### New Members

Cynthia Bailey, Nellie Margaret Hewson, Duncan Brand, Kate Dobbin, Gina Ellis, Kath Galway, Rod Gardiner, Roger Johnson, Tom Lambie, Brendon May, Barbara O’Connell, Kevin O’Connell, Diane Radcliffe, Jill Robinson, Richard Spackman, Kathy Squire, Sarah Stewart, Sue Wills.

Meeting Closed: 7.40pm

Next Meeting to be 22 August 2024

A handwritten signature in blue ink, appearing to be 'Sue McConway', written in a cursive style.

