

Timaru Bridge Club Inc

Minutes of the Club Committee meeting held in the Clubrooms,
63 Wilson Street, Timaru on 29 February 2024 at 5.30pm

Welcome

Carole Brand welcomed everyone to the Meeting

Present:

Carole Brand, Grant Patterson, Joe Harris, Bill Mecchia, Sue Milmine, Claire Neilson, Anne-Marie Pavletich, Chris Darvell

Apologies:

Cath Preen, Sue McConway Wendy Taggart, Jo Anne Tinkler

“Apologies be accepted”

Bill Mecchia/Grant Patterson - Carried

Previous Meeting Minutes:

“Minutes from 1 February 2024 be received and approved”

G Patterson/B Mecchia – Carried

Member retention: Carole asked if there is anything more the Club can do to make everyone feel welcome and stay happy. Agreed that a friendly culture is most important. Whether we think about having a supper time to make it a social time. This should be taken back to the gold division to ask if they would like this. Silver group enjoy a supper time. Encourage suggestion box be used. Every group needs to ring around members that are not coming to check why and if we can do anything to encourage them to come along. Dried flowers were a suggestion to brighten up the rooms.

Friday afternoon to have an afternoon tea / social break and this would be a friendly way to finish the bridging week.

Beginner lesson update: Carole putting out newsletter encouraging members to refer beginners, sign, Lucy on webpage and Courier article and the Beggs have agreed to be interviewed. Get flyers out straight away.

Suggestion for a survey at the end of lessons and bronze years.

Replacement of window joinery, when Grant comes back from holiday committee to discuss making further grant applications to complete this project.

Sponsors rooms acknowledgement: Grant Patterson to frame Pub Charity Ltd logo.

Complaints procedure: Carole had asked Kay Nicholas (Club Recorder), Dianne Esler (Directors' convenor) and Bill Mecchia (Club Captain) to clarify the Club complaints procedure and to recommend a Club zero tolerance of bad behaviour policy (with reference to the NZ Bridge zero tolerance guide)

Their draft Club management of unacceptable behaviour policy requires that every zero tolerance session should be announced and that a director is called for behavioural infraction. Directors may give a warning and also apply penalties.

"We approve policy for Management of unacceptable social behaviour at bridge table in principle and this will be trialled for 3 months and then reviewed again by this Committee

C Brand/J Harris Carried

Club policies: Secretay to keep all club policies in one file, as for position descriptions.

Improver lessons plan: for next committee meeting

Side Tables: Steve Geddes will make a small table prototype and estimate the cost. The local Men's Shed have agreed to make them, we have to buy materials and for small donation they will make. Carole suggested small basket tray to be used for each table with all things required for the session.

Tournament Sponsorship: Anne-Marie suggests going forward we need to look for further sponsorship, as this is not currently covering prizes. Income over expenditure for Congress will be \$1,700 based

on the same number of entries as previous years. Sponsorship suggestions would be appreciated.

Amendment of Club By Law no 6 (1) Playing rights of members:

This resolution is now displayed on the notice board as required by the Club Constitution. If no request is received for a general meeting, then the committee will make a further resolution to confirm the resolution at our April meeting.

Membership Lists are under control. Secretary only to update google lists, with others having access to read it.

Spring Cleaning: Windows at top of list for cleaning and the carpet overdue for full clean. Bar curtains are very old and need a bit of update. Spring clean day to be Saturday 13th April for all jobs. Claire to get quote for carpet cleaning for next meeting.

Name Badges: Joe Harris has located name badges with different designs. Grant and Joe to bring a few more ideas to next meeting and will have brainstorming. Tauranga Design was quite good. New design for posters and letterhead was suggested.

Correspondence:

Crombie Lockwood – Renew Insurance

Trust Aoraki-Thank you for Accountability for new printer

Mercury Energy – apply for free power day

Canty Bridge – confirm Dates of Tournament (attached)

Bill Begg – Requesting sitting rights

Pauline Prendergast regarding side tables

Resignation: Ian van Delft

Outwards

Pauline Topham – Clarification of Associate membership

Pub Charity – Thank you for donation for windows

Carole's 3 February email to Bill, Dianne and Kay re clarifying our complaints processes and eradicating bad behaviour (**attached**)

Jim Burford - card

Each Division to put together a Master List of Sitting and Moving rights for notice Board. Anne-Marie to organise this.
Write to Bill Begg confirming sitting rights.

“Inwards accepted & Outwards approved”

G Patterson/A Pavletich Carried

Treasurer’s Report:

Bank account balances as at 23 February 2024

BNZ Cheque Account	\$19,177.58
BNZ Tournament Account	\$1,907.18
BNZ Term Deposit 09	\$14,195.01
BNZ Term Deposit 10	\$10,377.59
	\$40,993.00

“Receive the Treasurer’s report & ratify Feb payments”

J Harris/C Neilson Carried

Insurance Renewal: Quotes received are based on insurance valuation 2022.

1. \$8,811 based on full reinstatement/ replacement value of \$1,812,000
2. \$7,206 based on indemnity / market related value of \$1,213,000

The Club has been insuring the full replacement value of the building. Members agreed that they were not prepared to take on any extra risk and would continue insuring on this basis.

“Accept Gallagher’s quote for \$8,811.75 (including GST) for insurance cover based on the full reinstatement value of the

building (being \$1,812,068) for the year to 22 March 2025.”

C Brand/C Darvell Carried

Ask S Geddes to go to Allied Alarms to see if smoke alarms can be monitored.

Congress: Posters are out and all arrangements are in hand.

Directors' Group: Report received

Bronze Division: Jo Anne Tinkler has followed up on Bronze members who haven't been attending.

Silver Division : still averaging 12 tables

Gold Division: computer set up refresher to be organised with Bill and Joe.

Health & Safety: Defibrillator battery replacement about \$540. Replace every 4-5 years. Due for replacement in July. Ask Jo Anne to order replacement battery.

Silver & Bronze Groups have held their Fire Drills.

Works Committee: Have done a lot of weeding, trimming and spraying, plus the new sign.

General Business:

Honoraria: Honoraria of \$650 gross to Treasurer, Secretary, Tournament Director & Computer Manager were paid last year. Joe Harris has declined to accept his Honorarium and he is to be reimbursed for any expenditure incurred on behalf of the Club.

“Confirm 3 Honoraria of \$650 be paid to Treasurer, Secretary & Tournament Director to be paid at end of year.”

C Brand/C Darvell Carried

Anne-Marie took no part in above discussion or vote as conflict of interest.

TMI (Too Much Information) cards: A polite way of reminding more advanced players trying to be helpful that maybe their help is not wanted at this time. Also, that novices should not be doubled for penalties (except leaving 1 NT X in) Grant to go ahead and arrange these green cards for bronze players.

Newsletter contributions: Newsletter to include parking at side of building, move right to front and cars pull up within metre of front car etc.

Jim's Charity Match: Proposal to hold Charity Match on Saturday 25th May 2024. Dorothy Bain is the main organiser. Everyone was very supportive.

" Support Gold Group proposal for the Charity Match to raise funds for Jim Burford on 25 May and a separate BNZ account be set up for fundraising"

C Brand/ B Mecchia Carried

70th Anniversary to put on hold at present

Timaru Congress 2025: 29/30 March. Anne Marie to confirm.

Scam emails: Chris Darvell received scam email from someone impersonating Carole, so beware of anything you receive.

Next meeting to be a shorter meeting and to prioritise Congress.

Meeting closed 7.50pm