

Timaru Bridge Club Inc

Minutes of the Club Committee meeting held in the Clubrooms,
63 Wilson Street, Timaru on 1 February 2024 at 5.30pm

Welcome

Carole Brand welcomed everyone to the Meeting

Present:

Carole Brand, Grant Patterson, Joe Harris, Bill Mecchia, Sue Milmine,
Sue McConway, Claire Neilson, Wendy Taggart

Apologies:

Cath Preen, Chris Darvell, Anne-Marie Pavletich

“Apologies be accepted” J Harris/S McConway – Carried

Previous Meeting Minutes:

“Minutes from 16 November & 30 November 2023 be received and
approved” S McConway/B Mecchia – Carried

Replacement Window Joinery: Letter to be written to Pub Charity
thanking them for generous donation. Also acknowledged on Webpage.
Grant to get ideas for Sponsors’ sign for Club rooms and report to next
meeting.

Club Captain Role Description: Bill happy with wording of draft done.
Document on managing infractions and improprieties was received.

“Approve Club Captain Position Description. However the committee
requires clarification of how complaints are resolved (those relating to
course of play and other incidents outside of playing) to better
understand the roles of the club captain and club recorder.”

C Brand/S Milmine – Carried

Side Tables: Short discussion, see Steve Geddes for further
information.

BNZ Authorities: C Brand, S McConway & W Taggart now added.
Also to add C Darvell.

Club Roles: All up to date with exception J Harris wants to be removed
from Card Dealer. Put on Website.

Volunteer's Afternoon Tea: Good afternoon with 33 present.
"Going forward to be put on calendar, last Friday before Competitions start. New format with Drinks & Nibbles after play.

G Patterson/J Tinker – Carried

Incorporated Societies: Re-register before 26 April 2026. New constitution template is available which brings together the law changes for Incorporated Societies, Grant & Carole prepared to draw up new constitution, when Committee agree, it is to go to AGM.

Associate Members: To be eligible for Club Competitions the current fee is \$70 annually.

No associate fee for members of other clubs to play on Fridays or holiday bridge, only pay table fees.

Correspondence:

Inward:

Resignations: Kate Dobbin, Sue Wills, Joan Fentiman, Frances Henderson, Helen Henderson, George Hennessey plus Pauline Topham transfer to Geraldine.

NZ Bridge Change Inter-Provincials to in person at Wellington
29 Nov-1 Dec 2024

Kay Nicholas Player participation Statistics

P Topham: Costs for playing Fridays when affiliated to another Club
Martin Wakefield Audit Ltd review report and review engagement management letters.

Important information for all Bridge Clubs that are incorporated societies.
Changes to legislation from NZ Bridge

"Correspondence & Resignations accepted:

J Harris/B Mecchia – Carried

Treasurers Report:

Bank account balances as at 28 January 2024

BNZ Cheque Account	\$14,518.00
BNZ Tournament Account	\$ 1,902.00
BNZ Term Deposits (2)	\$24,573.00
	\$40,993.00

All happy with Draft budget showing a small surplus of \$773, Honoraria to discuss next meeting.

“Ratify payments for November, December and January & pass draft budget & receive all other reports”

S McConway/G Patterson – Carried

Promotions Policy for Silver Division. Termed as a living document and to be reviewed annually

Directors Group: Focus this year on etiquette & behaviour

Friday Afternoon: K Nicolas to be phone person

Silver Division: Sue advised she has been told that while substitutes from Gold Division are allowed, they should play anonymously and are not eligible for C points. Bronze list to be given to Silver for them to use as preferred fill ins.

Health & Safety: Fire Drill to be done by each Division. Jo talked about earthquake protocol. Jo to look into updating First Aid Kit. Annual Hazard Checklist to be prepared with Steve Geddes”

“It was moved that the Health and Safety Co-ordinator role description be approved”

J Harris/S McConway – Carried

General Business:

Room Hire: We need to advertise this at front of building to generate more income for Club. Grant has priced a Galvanised Frame and put in sockets in ground to be able to change signage of Room Hire, Lessons & Tournament. Price \$480 plus GST. Grant & Steve happy to install.

“It was moved to purchase frame”

G.Patterson/S McConway – Carried

Draft AGM Minutes: Agreed that discussion around merging grades should be deferred for at least another year to allow the Promotions Committee more time to progress their brief and to see the impact of clarifying playing rights.

Clarification of Playing Rights to Amend By Law:

It was moved that Club bylaw No. 6 (1) Playing Rights of Members be amended to read

“Any Silver player may, at any time, play in the Gold group, and any Bronze player may play in the Silver Group. When playing in a higher division, players are entitled to earn any C points and are eligible for any prizes”
C Brand/B Mecchia – Carried

Noted that the process for amending the by laws set down in the Constitution (Rule 14 n) requires that the motion for amendment be displayed on the club noticeboard for at least 21 days, if there is no request by any 15 club members requiring that the motion should be put to a General Meeting then the motion will be confirmed by the committee subsequently.

Committee Meeting Schedule to be put on Notice Board.

Committee Guidelines:

Division Chairs to talk to group before meetings and bring forward views for discussion. Any concerns between meeting to talk to Carole.
Reports to Secretary Friday before Meetings.

Vision and focus: Carole suggested continuing club and committee efforts to rejuvenate Club through being welcoming and friendly and working on recruitment and retention of members. Member Survey to be only every second year.

NZ Bridge – Looking after members – read & thoughts next meeting.
Claire suggested a new members survey, their thoughts and expectations plus knowledge of bridge.

Marketing Campaign: Lessons to start on 10 April. Grant & Joe to work together, mainly Joe as Grant will be away for most of the time.
Put in full report for next meeting.

Use Board in front, word of mouth, flyers.

Encourage members with nibbles provided for first lesson and party at end. Big emphasis that it's fun.

Sources of membership and 2023 learners playing participation reports supplied by Kay Nicholas. Jo will ring list to see players intentions moving forward.

Club House Spring Cleaning: Claire will organise Working Bee for this.

Key Register: Wendy will follow up with people on list and update.

Name Badges: To get price for these and put list up on Board.

70 Year Reunion: We are wishing to have a Celebration, please bring suggestions to next meeting.

Weekly Notices: It was decided that just have written notices and not use Power Point.

Next Meeting:

The next meeting will be held on Thursday 29th February 2024 commencing 5.30pm

Meeting Closed 7.40pm

Confirmed:

Date: