

# Timaru Bridge Club Inc

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Minutes of the Club Committee meeting held in the clubrooms, 63 Wilson Street, Timaru on 30 November 2023 at 9.00pm

## **Present**

Carole Brand, Chris Darvell, Joe Harris, Sue McConway, Bill Mecchia, Sue Milmine, Claire Neilson, Grant Patterson, Anne-Marie Pavletich, Jo Tinkler

Andrea Brown recorded the minutes in the absence of Wendy Taggart

## **Apologies**

Wendy Taggart, Cath Preen

## **General Business**

- **New/Retiring Officers**

The President extended a welcome to the new officers and committee members: Chris Darvell, Joe Harris, Claire Neilson, Wendy Taggart and Jo Tinkler.

- **Bank Signatories**

The President noted that club signatories for the club bank account at BNZ need to be updated given the change in committee personnel.

**Motion:** Carole Brand, Wendy Taggart, Susan McConway and Chris Darvell (officers of the club) be authorised as signatories to the Timaru Bridge Club BNZ bank account and previous signatories be removed.

Seconded and carried

- **Committee Meeting Schedule**

It was agreed that the current format of meetings should continue with meetings take place monthly on Thursday evenings (3<sup>rd</sup> or 4<sup>th</sup> in the month) but with a preferred start time of 5.30pm. A proposed schedule would be presented at the next meeting.

- **Club roles and Sub Committees**

Carole ran through the current roles and sub committees identifying the roles of Housekeeper and Health and Safety officer as vacant positions. Claire Neilson volunteered to take on the Housekeeping role and Jo Tinkler the position of Health & Safety officer. Carole will check with Kay Nicholas that she is willing to continue the coordination of room hire.

Current incumbents in other roles will be confirmed at the next meeting.

**Other business**

Volunteers were requested to help out at a 2023 volunteers afternoon tea to be provided on Friday 26 January to thank helpers from the club from this year.

The Holiday Bridge roster was circulated for completion – some volunteers may require keys and codes to gain early access to the building.

Thanks to Mary McSherry for providing the committee with cake for supper.

**Next Meeting**

The next meeting will take place on Thursday 25 January (TBC)

Meeting closed 9.30pm

Confirmed ..... Date .....

Submitted by Andrea Brown pp Wendy Taggart (Secretary)