

### **Special Purpose Committee Meeting,**

Present: Sue McConway, Carole Brand, Bill Mecchia, Grant Patterson, Sue Milmine, Mary McSherry, Dianne Esler, Kay Nicholas, Pauline Prendergast

Apologies: Evelyn Milliken , Tina Ivamy, Andrea Brown

Kay moved that the apologies be accepted.

Seconded by Pauline, Carried

Special purpose meeting. To address the way forward for the club committee

It was moved by Carole at 6.30 that we go into committee, Seconded by Dianne

It was moved by Dianne that we go out of committee at 7.20pm, Seconded by Mary, Carried

It was agreed that we stay focussed on our vision

It was agreed that people should be advised if the committee meetings are being recorded and there needed to be a policy on how this recording is stored and destroyed.

It was agreed to form a lessons sub-committee and that all sub-committees should have their terms of reference on the website in the same format.

It was agreed to recommit to robust discussions before decisions were made

It was agreed that an explanation and relevant information be provided for agenda items

It was agreed that any concerns are communicated through Carole, not by email

It was agreed that we revert to standard meeting agenda order

It was agreed to work together by making positive contributions to meetings following good meeting etiquette and agreed meeting processes as outlined by Carole in her email on 4.May. I have re- attached the 'good etiquette' document from this email in both Word and pdf form.

It was moved by Carole that we are all agreed on moving forward with respect and courtesy

Seconded by Dianne, Carried

Meeting ended at 7.45