

Timaru Bridge Club Inc.

Minutes of the Annual General Meeting held in the Clubrooms 63 Wilson Street Timaru on 25 November 2021 at 7 pm.

Present

Officers: Tina Ivamy (President), Gavin Spence (Vice-president), Penny Dewar (Treasurer), Joe Harris (Secretary)

General Committee Members: Grant Patterson, Mary McSherry, Ashley Milliken, Allan Luscombe, Sue Milmine, Pauline Prendergast,

Club Members: Dorothy Bain, Murali Menon, Angela Spence, Carole Brand, Lesley Andrew, Mary Cumming, Karen Rarere, Lesley Tilson, John Gilbert, Jan Gilbert, Julie Chambers, Ken Elliott

Apologies: Anne-Marie Pavletich, Uneta Denley, Dot Rapley, Richard Walton, Colin Truman, Ngaire Orford, Vicki O'Brien, Kay Nicholas, Keith Nicholas, Margaret Hansen, Jill Clarke, Gabriella Elworthy, Irwin Seyb

Motion – "The apologies are accepted"

Seconded and carried

Minutes of 19 November 2020

Motion – "That these Minutes be confirmed as a true and correct record of the Meeting."

Seconded and carried

President's Report (attached)

Treasurer's Report (attached)

- Penny answered several questions regarding the Club's current financial situation.
- She indicated that the Club's Depreciation Schedule and Asset Register were still "a work in progress".
- The new Land & Building value (\$722,151) is based on the current rateable value.
- It was noted that both table fees and subscriptions have decreased significantly due to the impact of the Covid pandemic.
- Also noted that we really need to develop an annual budget for the Club.
- Penny has resigned as Treasurer for 2022. Her hard work over the last 2 years was appreciatively acknowledged.

Motion – "The financial statements for 2021 are approved, subject to review by Martin Wakefield"

Seconded and carried

Election of Officer's

- Having received only one nomination for the positions of President (Tina Ivamy), Vice-president (Gavin Spence) and Secretary (Joe Harris), those individuals were unanimously elected. Joe indicated that 2022 would be his last year as Secretary.

- As no nomination had been received for Treasurer, nominations were opened from the floor (per our Constitution, Sec. 13.e)
 - Julie Chambers was nominated as “acting Treasurer”. The nomination was seconded. Julie accepted the nomination, indicating that she doing so only to get the Club out of a bind. She will happily step down as soon as a new Treasurer can be identified.
 - No further nomination was received and Julie was unanimously elected.
 - Carole Brand indicated that she was willing to assist Julie as much as possible.

Election of General Committee

- Only 3 nominations were received for the 5 open positions: Mary McSherry, Carole Brand and Grant Patterson
- These 3 individuals were unanimously elected.
- Nominations were then opened from the floor.
 - Anne-Marie Pavletich was nominated in absentia. The nomination was seconded. Grant indicated that Anne-Marie had previously agreed to accept the nomination. She was unanimously elected.
 - Dorothy Bain was nominated and seconded. Dorothy accepted the nomination. She was unanimously elected.

General Business:

- **Amendments to the Club’s Constitution (attached)**
Motion – “The amendments to Sec 15.b, Sec 16.c, Sec 19.c, Sec 21 and Sec 22.a are adopted”
 - Seconded and carried

- **Appointment of Reviewer for 2022**
Motion – “Martin Wakefield Ltd. is appointed to review the Club’s financial statements for the 2021-2022 financial year”
 - Seconded and carried

Open Discussion:

(Note: These issues were **not** on the agenda, so no formal action was taken. They are minuted only out of interest to the general membership)

- **Verification of Member’s vaccination status:** Several Member have enquired how the Club is verifying vaccination status. The Committee has previously indicated the Member’s must be vaccinated to play. To date, we have relied on self-reporting, not actually sighting the Member’s vaccine pass or certificate. It was generally agreed that the Committee should address this issue.
- **Club’s Divisional structure:** Discussion regarding decreasing attendance on Tuesday evenings and lack of promotion from Silver to Gold division. These issues have been previously discussed (numerous times) but no solution has been found to date. It was felt that the Committee should revisit this issue.

Next meeting date to be announced the later part of 2022.

Meeting adjourned 7:45 pm

Confirmed _____

Date _____

Submitted by
Joe Harris, secretary

Timaru Bridge Club Incorporated

Changes to Rules November 2021

1. The existing text of Sec. 15. b. *"The Committee shall hold the Club's records, documents, and books at the Club rooms."*

New Text: "The Club's records and documents prior to 2020 will be stored at the Club rooms. From 2020 onwards, the records will be stored electronically. They will be available on the Club website and a physical copy can be provided upon request of any member."

2. The existing text of Sec.16 c: *"The functions of the Treasurer shall include ~~presenting an audited annual statement of accounts (statement of financial performance and Statement of financial position)~~ to the Annual General Meeting."*

New Text: "... presenting a reviewed annual statement of accounts"

3. The existing text of Sec.19 c: *"At the Annual General Meeting the Committee shall submit an audited Statement of Accounts of the Club as at 30th September and an account of the Income and Expenditure for the year."*

New Text: "...the Committee shall submit a reviewed Statement of Accounts of the Club and an account of the Income and Expenditure for the year."

4. The existing text of Sec. 21: *"An Auditor who is a Chartered Accountant shall be elected by majority at each Annual General Meeting. Any vacancy occurring during the year shall be filled by the Committee."*

New Text: "The Club shall appoint an accountant to review the annual financial statements of the Society ("the Reviewer"). The Reviewer shall conduct an examination with the objective of providing a report that nothing has come to the Reviewer's attention to cause the Reviewer to believe that the financial information is not presented in accordance with the Club's accounting policies. The Reviewer must be a suitably qualified person, and must not be a member of the Committee, or an employee of the Club. If the Club appoints a Reviewer who is unable to act for some reason, the Committee shall appoint another Reviewer as a replacement."

5. The existing text of Sec.22 a: *"The Annual General Meeting shall be held in November each year on a date fixed by the Committee"*

New Text: "The Annual General meeting shall be held in late November or early December each year on a date fixed by the Committee"

Joe Harris 3/12/21
Spencer 7/12/21
G.H. 7/12/21