

Timaru Bridge Club Inc.

Minutes of the Club Committee meeting held in the Clubrooms 63 Wilson Street Timaru on 28 July 2022 at 5:30 pm.

Present

Joe Harris, Sue Milmine, Gavin Spence, Grant Patterson, Mary McSherry, Carole Brand, Dorothy Bain, Julie Chambers & Anne-Marie Pavletich.

Apologies: Tina Ivamy & Allan Luscombe

Motion – “The apologies are accepted”

Seconded and carried

Minutes of 9 June 2022

Motion – "That these Minutes be confirmed as a true and correct record of the Meeting."

Seconded and carried

Matters Arising

• **Job Descriptions**

- Card Convenor – There is an existing description, but it does not address method or term of appointment. Carole will follow up with Keith.
- Club Recorder – 99% completed and will be circulated for the next meeting.
- Tournament Secretary – Anne-Marie is preparing one.
- Club Captain – not discussed
- Health & Safety – Sue provided a draft. It will be circulated for consideration at the next meeting.
- Descriptions for Grade Chairmen – Does one exist? No one seems to know. No one put their hand up to draft one. Left in abeyance.

• **Sub-committee terms of reference**

- Carole suggested keeping them in a binder and reviewing them on a staggered schedule.
- Also, position descriptions could be included and that all of these could perhaps be reviewed through a 3 year cycle.

• **Asset replacement update**

- Grant has arranged inspection of the roof-top heat pump units. This has identified significant damage from the hailstorm months ago which has resulted in decreased performance. **Motion**: Grant will investigate the possibility of insurance coverage and finalise cost of replacement.

Seconded and carried

- We also need to investigate other options of insulating the main room. The consensus was to repair the heat pumps first and see what else is required later. Once further needs are identified, we will then need to source funding.
- The subcommittee will continue to investigate the other options and obtain pricing for thermal curtains (as recommended by Opus in their heat efficiency study)
- Grant has also had a discussion with the electricians to see if there are timers available that can be reset via WiFi or Bluetooth. This would prevent random resets of the timers by parties unknown.

- **Club Bylaws**

A draft document had been circulated but discussion of amending the Bylaws will be deferred until the next meeting. The original purpose of amending the Bylaws was to streamline the Divisional Committee structure. But the draft has morphed into a larger structural change. Perhaps we should refocus the revision on the original purpose?

- **Improver Lesson update 2022**

- Grant will hold a session on “Transfers over 1NT” 11 August 2022 (7-9pm) that is being organised by Sue. Joe will send an email to all Silver/Bronze members.

- **Divisional representation on the General Committee**

Agreed that no further changes are needed in this regard and the Constitution will remain unchanged

- **Bar License**

The report from Ashley (Bar Manager) was reviewed. **Motion:** We will maintain the current bar license.

Seconded and carried

Anne-Marie departed at 6:12 pm

Correspondence (All accepted)

- Incoming

- NZ Bridge re: tournament contingencies
- NZ Bridge re: online survey
- Request from Kay re: Bronze division notices

Motion: Bronze Division should have space on the main bulletin board. Joe will communicate with Kay.

Seconded and carried

- Letter from Michael Johnstone re: heating
- 1 July letter from Dorothy
- 25 July letter in response to 1 July letter
Dorothy made a verbal response to the 25 July letter. There was no further discussion.

- Outgoing

- NZ Bridge survey distributed to membership
- Note to Promotions Committee re: their appointment and brief
- Asset replacement report to the membership
(Kay wanted recognition of Carole’s effort in this regard, which I neglected to mention before several Committee had already departed)

Reports

- **Treasurer**

- Should the current funds (about \$25K) in the checking account be in an interest-bearing account? Julie will investigate.
- Likely to be losses incurred for the foreseeable future.

- **Tournament Committee**

The recent tournament was profitable in the amount of approximately \$2400. We are hosting the Canterbury Regional Pairs on 10 September, 2022.

There was some discussion of the method of recent team selection. This is being addressed within the committee.

- **Promotions Committee**

The report of their recent meeting (see attached) was reviewed and enthusiastically endorsed. Joe will seek clarification of who will issue the invitation for promotion. We did check the Promotions Committee brief and this included the mandate for that committee to directly invite members to be promoted (without checking with the General Committee). The Promotions Committee were asked to advise division chairs before sending these invites.

- **Divisional reports**

Previously circulated reports from Bronze, Silver & Gold were received.

- **Personnel**

Motion: Pauline Prendergast is approved as the acting Personnel Manager.

Seconded and carried

- **Computer**

No report received from the Computer Manager. There was a general discussion re: storage of the Club's documents. Thoughts included purchase of a dedicated computer for the Secretary and/or storing the documents in an online resource (i.e. "the cloud"). Your current Secretary has no interest in this. However, if someone else would like to progress this issue, Joe is happy to assist. In the absence of any change, the plan is to provide the new Secretary with copies of all files at the AGM.

Potential for new computer to be purchased after consultation with Bill Mecchia.

- **Works committee**

The leak in the female toilet has been repaired. The building license has been renewed. At the recommendation of the inspector, we now have only one fire extinguisher (in the rear room).

- **Health & Safety**

We recently had an employee sustain an injury at work (fractured wrist). This has been investigated and no hazards have been identified that caused the injury. Our formal Health & Safety policy is still a work in process. Gavin will be refining the draft documents for presentation at a future meeting. We still do not have a formal Health & Safety Officer.

General Business

- Approval of new members: Lana Bool, Alison Connolly, Gunhild Gregor, Sue McConway, Meg & Stu Piddington, Sheralyn Scott, Yvonne Stilwell, Donna White, Graeme Wilson, Marg & Paul Wolffenbuttel, Cheryl Woods (All from Beginner class 2022)
- Brief discussion of changing meeting start time. Agreed it should remain at 5:30pm.

Next Meeting Thursday, 15 September 2022 5:30 pm

Meeting adjourned 6:55 pm

Confirmed _____

Date _____

Submitted by
Joe Harris, Secretary

Timaru Bridge Club Inc.

Report presented to 28th July 2022 Meeting of Club Committee

Report From: Promotions Committee

Meeting 26th July 2022

- **Propose to review Player percentage averages in mid-September and consider the grade that would seem appropriate to their level of playing ability.**
- **Call for expressions of interest from those who would consider promotion to enable progression of their game to a higher level.**
- **Consider a handicapping system for players who have won major divisional trophies on multiple occasions but wish to remain in a particular division.**
- **Set up opportunities for interested players to play more regularly with more accomplished players to learn more advanced aspects of Acol bidding and play.**

27th July 2022

On behalf of Bill Mecchia / Michael Johnstone / Kay Nicholas