

Timaru Bridge Club Inc.

Minutes of the Club Committee meeting held in the Clubrooms 63 Wilson Street Timaru on 24 March 2022 at 5:30 pm.

Present

Tina Ivamy, Allan Luscombe, Joe Harris, Sue Milmine, Gavin Spence, Mary McSherry, Carole Brand, Dorothy Bain, & Anne-Marie Pavletich.

Apologies: Grant Patterson & Julie Chambers

Motion – “The apologies are accepted”

Seconded and carried

Minutes of 24/2/22

Motion – "That these Minutes (as amended) be confirmed as a true and correct record of the Meeting." (The amended minutes are posted on the website)

Seconded and carried

Matters Arising

• **Club sub-committee structure**

- Terms of reference for each sub-committee – Each sub-committee should provide their own terms of reference. Gavin with follow-up with each committee.
- Card Convenor position – Discussion that this was actually part of Computer Managers role. No decision made. Anne-Marie to discuss with Bill.
- Recorder position
Carole will discuss with Kay to see if she wishes to continue in this role. We also need a job description and a defined selection process. Joe will send Carole information from NZ Bridge.

• **Maintenance & repairs**

No update on prioritisation –carried forward to next meeting (Grant)

• **Divisional structure proposal**

No update – carried forward to next meeting

• **Improver Lessons 2022**

No update – carried forward to next meeting (Grant)

• **South Canterbury Congress update**

- Tournament been moved to online RealBridge platform
- Dramatic increase in entries since the change in format
- Still should generate a profit for the Club
- Since this will be held online, we do not need to purchase additional trolleys or tables at this time.

• **Michael Johnstone recognition**

Framed photo has been posted

• **Kay Nicholas recognition**

To acknowledge her great contribution to bridge in Timaru and NZ in general. Carole will discuss with Kay to confirm that this would suit her and report back.

Motion: Carole to present proposal to recognise Kay’s contribution at our next meeting.

Seconded and carried

- **Purchase of new bidding pads**

Various options for new bidding pads were reviewed. Obtaining sponsors is going to be very difficult in today's economic environment. There was extensive discussion of the alternatives, a review of Carole's summary & consideration of the financial implications. While the bidding squares of the BridgeNZ pads are slightly smaller, they are used without issue in Geraldine and Ashburton. There is also the option of retaining a supply of the older pads for any player with visual impairment. It was also noted that the cost of the BridgeNZ pads is less than half of reprinting our current pads.

Motion: We should proceed with the purchase of replacement pads from Bridge NZ
Seconded and carried
1 opposed (Dorothy)

- **Job Descriptions**

- Personnel Manager (as amended) description reviewed

Motion: The amended description is approved

Seconded and carried

- Club Captain – carried forward
- Building Compliance officer
Gavin will locate previous document and send to Joe for consideration next month.
- Compliance with "Health & Safety at Work Act of 2015"
Carole pointed out that since we have employees (the cleaners) we have a responsibility to comply with the above legislation. We need to find a member to oversee this activity (which involves registering hazards and reporting incidents). No volunteer on the General Committee could be identified so Joe will solicit interest (if any) from the general membership in the next newsletter.

- **Updated valuation & insurance renewal**

- The updated valuation from Roger Carter was reviewed. The previous figure (?16 years ago) was \$843,500. The new valuation is \$1,812,061 (reinstatement of \$1,561,169 + demolition + inflation provision).
- The insurance premium based on the old valuation was \$4033. To insure for the new valuation will be an additional premium of \$1979 (total annual premium of \$6012). Other quotes have been obtained for comparison and the above quotation from Crombie Lockwood is competitive. Various levels of coverage were considered, including the option of insuring the cost of a smaller functional replacement.

Motion: We should insure for the full reinstatement & replacement value and pay the additional premium.

Seconded and carried

In the future, we may need to consider if our building is still fit for purpose in light of our declining membership and increased operating expenses.

- **Correspondence**

- Incoming
 - Resignations: V Powell, M Veitch & E Bracefield
 - Insurance quote
 - Valuation report
 - Confirmation from Kay that we have valid license for DealMaster Pro
- Outgoing
 - Responses to P Prendergast and N Newburn
 - Email sent to advise of change in format of S Canterbury Congress

- **Reports**

- Treasurer (in Julie's absence, this was presented by Carole)
 - Payments made for January and February were reviewed
Motion: The payments are approved
Seconded and carried
 - The current financial report was reviewed. We acknowledged that we are not going to breakeven on the budget this year. This is due to the increased insurance premium (\$1979), the necessary exterior painting (\$4350), and the bidding pad replacement expense (\$3000). These expenses are being incurred in an environment of decreasing subscriptions, table fees, room hires, and tournament participation.
Motion: The financial report is received.
Seconded and carried
 - Going forward we need to concentrate on reducing our expenses and maximising participation.
- Tournament Committee – meeting tomorrow, report to follow
- Silver Division – report received
- Works – report received

- **General Business**

- Bronze division representation on the General Committee
At present, there is no Bronze divisional committee and no Chairperson. Mary will consider this and may bring a proposal to a future meeting.
- Tournament notices
Since most tournaments are now being held on RealBridge, we are receiving many tournament notices from all over the country. It was agreed that only notices from the areas of Canterbury to Dunedin be circulated to our membership via the weekly notices.
- Secretary
Joe again indicated that he will resign as Secretary after the 2022 AGM. He is happy to continue to manage the website if necessary, but the Committee needs to consider a replacement soon so there can be a smooth transition.

Next Meeting Thursday, 28 April 2022 5:30 pm

Meeting adjourned 7:15 pm

Confirmed _____

Date _____

Submitted by
Joe Harris, Secretary